



MIR Summer Program 2018

Summer Handbook for Students in Nikki's and Kara and Jenny's Classes

- Session 1: June 11–22
- Session 2: June 25–July 6 (*school and childcare are closed on July 4*)
- Session 3: July 9–20
- Session 4: July 23–August 3
- Session 5: August 6-10 (*A special week-long program.*)

Don't remember what sessions or classes you signed up for? Sign in to your Parent Portal and click on SchoolForms Online. Your child's schedule is posted there as a PDF file.

Location and Schedules

Kara and Jenny's class will be joined in their classroom by Nikki's students.

Drop-off Locations

- Children in morning childcare 7:15-8:30 AM should be dropped off in Jean and Maryhelen's classroom (through the office).
- Children who arrive 8:30-9:15 AM should be dropped off at the Primary playground on south campus. (Please note, 8:30-8:50 AM is considered childcare and will be charged as such.)

Please park, walk your child to the appropriate drop-off location, and sign them in daily on the class roster.

Pick-up Locations

- Anytime between 9:15 AM and 4:30 PM, pick up your child in the classroom.
- Between 4 PM and 5 PM, you can pick up your child from the south campus playground.
- If temperatures require us to keep children inside in the afternoon, you can pick up your child from Kara and Jenny's classroom until 5 PM and from Jean and Maryhelen's classroom after 5 PM

Be sure to sign them out on the class roster every day.

Schedules

- Half-day classes are 9 AM-12 PM
- Full-day classes are 9 AM-3 PM
- All-day classes are 9 AM-5 PM
- All time before 9 AM and after 5 PM is childcare. Drop-in childcare is not available in the afternoons for half- or full-day students.

You have a grace period of 10 minutes in the morning (8:50-9 AM) for dropping off your child. There is no grace period any other time. Please sign your children out promptly at pick-up and take them home so that our staff may sign their children out on time. Thank you!

Refer to the [Parent Handbook](#) for school policies and procedures. For questions about summer school, **contact [Jean Bonner-Drinkwine](#) or [Emily Drinkwine](#) directly.**

Medications and Sunscreen

Summer school medications: Be sure to check in any medication with the office. If you are a current MIR family, you need to fill out separate medication forms for summer school.

Sunscreen rules: Licensing rules classify sunscreen as a medication for Toddlers and Primary students. Send your child to summer school wearing sunscreen. For Toddler (18 mos.-3 years) and Primary (3-6 years) students, parents will need to check in extra sunscreen with their child's teacher.

Sportball

Primary and Toddler students participate in Sportball during summer school. Sportball is high-energy and fun-filled while introducing the children to some basic sports fundamentals appropriate to their age.

Primary students participate in Sportball in the morning on the first Friday of each session. Please ensure children wear attire and closed-toe shoes good for sports.

Paying for Summer School

Summer school payments are to be made online using the same billing system you use for your school-year tuition payments. You can also pay in the office (no cash or credit card payments accepted).

- Session 1 payments are due Friday, June 8.
- Session 2 payments are due Friday, June 22.
- Session 3 payments are due Friday, July 6.
- Session 4 payments are due Friday, July 20.
- Session 5 payments are due Friday, August 3.

All activities are included in your summer school tuition. Summer school tuition and deposits are non-refundable.

Deadlines to Cancel or Make Changes for Summer School

- Session 1: Friday, May 18.
- Session 2: Friday, June 8.
- Session 3: Friday, June 22.
- Session 4: Friday, July 6.
- Session 5: Friday, July 20.